



## In-Kind Donation Form

Please download and save this form before filling it out.

Email completed form to [info@readingtokids.org](mailto:info@readingtokids.org)

### ***DONOR INFORMATION***

Name: \_\_\_\_\_

Organization/ Business: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Delivered by: \_\_\_\_\_ Date: \_\_\_/\_\_\_/\_\_\_

### ***DONATION DESCRIPTION***

Item(s):  New Books  Office Supplies  Craft Supplies  Prizes/Items for Children

Computer (Complete Form Below)  Prizes for Adults  Other

Donation Description: \_\_\_\_\_

\_\_\_\_\_

Estimated Value of Donation: \$ \_\_\_\_\_

### ***COMPUTER DONATION:***

Name of Computer Owner: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Computer Password: \_\_\_\_\_ Wiped Clean? Yes \_\_\_ No \_\_\_

List any issues or problems: \_\_\_\_\_

\_\_\_\_\_

Computer Make and Model:	
Came with: <input type="checkbox"/> Laptop   <input type="checkbox"/> Tower   <input type="checkbox"/> Monitor   <input type="checkbox"/> Mouse   <input type="checkbox"/> Keyboard   <input type="checkbox"/> Speakers   <input type="checkbox"/> Power Cord	
Date Donated: _____	Date Wiped: _____

*Reading to Kids* is incorporated as a nonprofit corporation under the laws of the State of California and has been classified as an organization described in section 501(c)(3) of the federal Internal Revenue Code. The organization is exempt from both state and federal taxes. Our tax ID number is 95-4758698.

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[www.readingtokids.org](http://www.readingtokids.org)